



<b>Adress</b>	<b>Clara-Grunwald-Schule 1</b> Johanna-Kohlund-Straße 3, 79111 Freiburg	<b>Clara-Grunwald-Schule 2</b> Willy-Brandt-Allee 15, 79111 Freiburg
<b>Contact Supervisor</b>	Solveig Ottinger: 0761-201 74 60 von 11.30 - 12.00 Uhr	Beate Fendrich: 0761-45 36 62 78 von 11.30 - 12.00 Uhr
<b>Care groups/ Care location</b>	<b><u>Cluster 1: F1, F2, F3, F5 + Children Lortzing Schule</u></b> <b><u>Cluster 2: F11, F12, F15, F16</u></b>	<b><u>Cluster 3:</u></b> F9, F10, F13, F14 <b><u>Cluster 4:</u></b> F4, F6, F7, F8
<b>Contact office</b>	Office in Clara-Grundwald-Schule 2 Open for you on school days from 8.00 to 9.00 a.m. Telephone on school days from 8.00 to 9.00 a.m. on 0761-45 35 678 Mail address <a href="mailto:info@claraskerni.de">info@claraskerni.de</a> Homepage <a href="http://www.claraskerni.de">www.claraskerni.de</a>	
<b>Childcare modules while school time</b>	Module 1/2/3 early childcare 07.30 - 08.30 Module 1 end of lessons until 13.00 Module 2 end of lessons until 14.00 Module 3 end of lessons until 17.00 Module 5 14.00 - 17.00	
<b>Snack</b>	Modul 3 + 5: 15.00 - 15.30	
<b>Learning time/homework</b>	Monday - Thursday, 14.00 - 15.00. For this, we need learning materials and homework sheets. Practice dictation/ memorising poems, arithmetic/reading exercises etc. as well as checking homework is the responsibility of the parents.	
<b>Pick-up time and possible exceptions</b>	<p><b>Pick-up time is usually end of booked childcare time.</b></p> <p><b>Exceptions:</b> Your child may leave the care earlier or be picked up by a 3rd. person at the following times and if we have received a binding statement (by telephone, routing slip, e-mail) from the parents or guardian.</p> <p>Module 1/2/3/5 Immediately after the end of lessons Module 2 13.00 Module 3+5 14.00, 15.00, 15.30 and fridays 14.00</p>	

<p><b>Care modules vacation program</b></p>	<p><b>Registration for vacation care:</b> Please register again each school year.  <b>Opening hours of the vacation care:</b> Module 7 + 9 from 08.00 -14.00 and Module 8 + 10 from 08.00 -17.00.  <b>Bring time:</b> From 8.00 to 9.00. After that we start with our program (excursions, offers, etc.).  <b>Pick-up time:</b> End of booked care time is bindingly fixed in the vacation program. No exceptions.</p> <p>We ask for participation about 4 weeks before the respective vacation program.  The information letter for vacation program will be sent to all parents of participating children shortly before vacation begins.  Lunch is not provided during vacation program, please provide your child with a backpack lunch from home.</p>
<p><b>School rules:</b></p>	<p>House rules of the Clara-Grunwald-Schule apply throughout the school building and in the schoolyard.</p>
<p><b>Duty of supervision</b></p>	<p>Your child goes to childcare immediately after end of class. The supervision obligation of claras kerni e.V. begins as soon as your child has registered with the educator present and has inserted the photo card into the registration wall. It ends when your child signs out with the educator present and removes the photo card from the registration wall. At latest, however, at the end of the booked childcare period. claras kerni e.V. assumes no liability for children who leave the care without signing out.</p>
<p><b>Illness</b></p>	<p>Sick children are not allowed to attend childcare. This information is part of the registration documents and has been signed by you.  In case of illness, please sign your child out via the school app or via our office.</p>
<p><b>Head lice</b></p>	<p>Please notify school and us immediately if you notice an infestation of head lice on your child.</p>
<p><b>House slippers</b></p>	<p>Your child will need house slippers in our facilities. Please label them with child's name.</p>
<p><b>Clothing</b></p>	<p>Your child needs appropriate clothing adapted to all weathers and marked with name (cap, rubber boots, sun hat, etc.).</p>
<p><b>Kerni etiquette and consequences</b></p>	<p>Our interaction with each other is friendly, respectful and appreciative. We abide by the agreed rules and respect boundaries and needs of all others. Every child is welcome here. We do not tolerate children being beaten, insulted or ostracized in our Kerni.  Parents will be notified in the event of disrespectful, assaultive or violent behavior.  Should a child, despite all efforts, not want to or be able to comply with the rules and/or show behavior that exceeds the scope and possibilities of the pedagogical care and represents an unreasonable burden for us and a danger for other children, claras kerni e.V. can terminate the care place (see care contract).</p>
<p><b>Parent interviews</b></p>	<p>Settling-in talks take place approximately 8 weeks after start of care. Further parent meetings are possible at any time by appointment.</p>
<p><b>Duty of cooperation</b></p>	<p>Changes in personal data (account details, telephone, etc.) must be communicated to claras kerni e.V. immediately. Attendance at parents evenings, participation in parents meetings and reading the parents letters is desired.</p>